

Penobscot County Commissioners' Meeting Minutes October 4, 2022 2404
9:00 AM Commissioners Laura Sanborn, Peter Baldacci and Andre Cushing 34°

Roll Call -

Commissioner Sanborn opened the meeting at 9:00 AM from the Commissioners Chambers with Commissioner Baldacci, Administrator Adkins, and Dep. Admin. LaBree present.

Commissioner Cushing arrived 9:02 a.m.

Treasurer John Hiatt was absent

Approval of Minutes –

Commissioner Baldacci moved to approve September 22 and September 29, 2022 Commissioners Special Meeting minutes and September 27, 2022 Meeting Minutes. Commissioner Sanborn seconded the motion. Vote to approve passed 2-0.

Public Comment –

Janet Drew – Citizen of York County

Participant requested the information on the culture study of the jail. Commissioner Baldacci stated that a group conducted the study over the summer and the report has yet to be provided. It will be forwarded on once received.

Sheriff's Update –

Sheriff Troy Morton presented the following:

- In-house jail population is 152
- We are addressing strategic planning for the control room and elevator and elevator
- Applications were handed out during Carmel Days over the weekend
- We hosted the Board of Visitors meeting last week; minutes will be posted when completed
- On the law enforcement side of the house:
 - Working through a couple promotional processes (Detective and Corporal)
 - There have been some significant dangerous drug seizures that have taken place in recent weeks

Civil (Department 13) Budget Presentation –

Sheriff Troy Morton and Lt. Keith Hotaling presented Civil (Department 13) budget for the 2023 year.

- Discussion with staff on the new civil fee structure, it was decided that a new full-time deputy was not necessary
- Revenue numbers need to be revisited

Commissioner Baldacci moved to take this budget under advisement Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Sheriff's (Department 12) Budget Presentation –

Sheriff Troy Morton and Lt. Keith Hotaling presented Sheriff's (Department 12) budget for the 2023 year.

- Payroll and Benefits:
 - Increase in Deputies; to accommodate community contracts and zones
 - Detective that was previously paid under a grant; County will absorb payroll
 - Stipends are increased for specialties; reconstruction mapping, drone team, special response team, etc.
 - Officer buyout increased to accommodate new applicants coming in from other communities
- Other line items:
 - Increased on parts and maintenance; with the rising costs of gas
 - In partnership with Bangor PD who provides the staff analyst portion, we pay for the Graykey software license
- Capital Accounts
 - Office equipment - \$80K for set aside for body cameras
 - Vehicle request stays the same at \$330K for 9 vehicles
 - Commissioners requesting more details on the escrow account

Sheriff's (Department 12) Budget Presentation – Continued:

- Revenue
 - \$700K increase on revenue (\$2,387,445)

Commissioner Baldacci moved to take this budget under advisement. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Jail (Department 9) Budget Presentation –

Sheriff Troy Morton and Lt. Keith Hotaling presented Jail (Department 9) budget for the 2023 year.

- Requesting to reclassify wage for Administrative Assistant for the jail staff as corrections
- Large increase for boarding of inmates; after discussion it was requested for the Sheriff to revisit the proposed cost.
- It was questioned if building-equipment repair and maintenance should be placed under Facilities budget; Commissioner Baldacci stated it would hurt with State Funding
- With rising food costs, there was an increase of 14.29% on this year's budget (\$400K)

Commissioner Baldacci moved to take this budget under advisement. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Administration Update –

Communication:

- The letter for the Town of Garland response to the appeal on an abandoned road; Attorney Hamer drafted the language. Signed.

Employment within the County:

- The VWA that was hired withdrew from the process. This position has been readvertised.

Administration Update – Continued:

- Commissioner Baldacci moved to approve the 12 overtime hours to be split between the three VWA for an additional 4 weeks. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.
- Commissioners reviewed the General Contract with ASFCME; Michelle will work with getting representatives to come in a sign
- Payroll Coordinator interviews will be held this week

ARPA:

- There has been communication with the City of Bangor on what we will partner with.
- Grant Manager Lisette Carrithers stated that we have set aside October 18th for the beneficiary grant recipients to present at the Commissioners Meeting
- Commissioners agreed to award the following sub-recipients funding:
 - Mobilized Katahdin - \$150K
 - B.A.R.N. - \$273,300
 - Eastern Agency of Aging - \$50K
 - Wabanaki Public Health and Wellness - \$100K
- Millinocket Regional Hospital – amount to be determined after more clarification
- Administrator Adkins will follow up with City of Bangor on partnerships of other applications with dates for reviews
- Commissioner Baldacci moved to approve the sub-recipient awards listed as presented. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Warrants:

- Payroll Warrant to be approved for 09.30.2022: \$ 274,018.99
- A/P Warrant to be approved for 10.04.2022: \$ 862,954.53
- UT Warrant to be approved for: NONE
- UT TIF Warrant to be approved for 10.04.22: \$12,016.70

Commissioner Baldacci moved to approve the warrants as presented. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Payroll Change Notices signed for: Dianne J. Kirby – Re-hired – Part-time; Cheryl Burnham – Resignation; Mary Anne O’Kelly, Diana Ronald, Kevin Varnum, Jeremiah F.S. Smith, Andrew Mailman, Joshua Marotta, Lisa Dwinal and Anthony Dougherty – Payroll Status Changes

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:28 a.m., under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Adkins, Dep. Admin. LaBree, and Dick Hansen. Session ended at 10:52 a.m.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 10:55 a.m., under 1 M.R.S.A. § 405 (6) (A) Personnel Matter. Commissioner Cushing seconded the motion. Vote to approved passed 3-0. Present were: Commissioners, Administrator Adkins, and Dep. Admin. LaBree. Session ended at 11:26 a.m.

Public Session/Action Taken

Commissioner Baldacci moved to approve the proposed Cigna Health Renewal for 2023. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Meeting Adjourned-

Commissioner Baldacci moved to adjourn the meeting at 11:29 a.m. with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 3-0.

Certified By:

Administrator, Scott A. Adkins

Laura J. Sanborn, Chair

Peter K. Baldacci, Commissioner

Andre E. Cushing, III, Commissioner